

**CABINET FORWARD WORK PLAN**

1 JANUARY 2014 TO 30 APRIL 2014

## **Explanatory Note**

This work plan consists of items to be considered by the Cabinet in the next four months. It will be published at the beginning of each month.

This Plan includes matters which the Leader has reason to believe will be the subject of a key decision to be taken by Cabinet during the period covered by this Plan. Key decisions are marked as (🔑)

The Plan shows the following details for Key Decisions: -

- Title of the matter for decision
- Date that the decision will be made
- Reporting process (all other meetings that have or will consider the item)
- A description of the purpose of the report to be considered
- Individuals/Parties consulted regarding decision
- Means of Consultation carried out
- Any documents relied upon in carrying out the decision
- Officer contact name and telephone number
- The relevant Cabinet member
- Where the item or part of the item will be considered in private

The Council has adopted the following criteria to determine what item qualifies as a key decision:

1. Any decision which would result in the closure of an amenity or total withdrawal of a service.
2. Any restriction of service greater than 5 per cent measured by reference to current expenditure or hours of availability to the public.
3. Any action incurring expenditure or producing savings greater than 20 per cent of budget service areas against which the budget is determined by Full Council.
4. Any decision in accordance with the Council's Financial Regulations (Part 9), involving financial expenditure of £500,000 or above, with the exception of operational expenditure by Corporate Directors identified within the approved budget and policy framework.
5. Any proposal to change the policy framework.
6. Any proposal which would have a significant effect on communities living or working in an area comprising two or more electoral divisions.


## Membership of Cabinet:


Name	Portfolio Details
Cllr JA Scott	Leader of the Council
Cllr J Thomson	Deputy Leader and Cabinet Member for Highways, Streetscene and Broadband
Cllr D Tonge	Cabinet Member for Finance, Performance, Risk, Procurement and Welfare Reform
Cllr F de Rhé-Philippe	Cabinet Member for Economy, Skills and Transport
Cllr L Mayes	Cabinet Member for Children's Services
Cllr K Humphries	Cabinet Member for Public Health and Protection, Adult Care and Housing
Cllr J Seed	Cabinet Member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding
Cllr T Sturgis	Cabinet Member for Strategic Planning, Development Management, Strategic Housing, Property and Waste
Cllr S Wheeler	Cabinet Member for Hubs, Human Resources, Legal, Democratic Services, Governance, Heritage and Arts



## Representations/Public Participation

Supporting documents other than those listed in the schedule below may be submitted to Cabinet if you would like to make representations on any of the items to be considered by Cabinet, please contact the officer named or Cabinet member for the relevant item.


Additionally, the Council welcomes participation at its meetings from members of the public. Meetings of Cabinet and its Committees are open to members of the public, unless the agenda states that an item or part of an item will be considered in private. Members of the public may ask a question or make a statement. Written notice of questions should be sent to Yamina Rhouati, Democratic Governance Manager [Yamina.Rhouati@wiltshire.gov.uk](mailto:Yamina.Rhouati@wiltshire.gov.uk) by 12.00 noon three working days before the meeting. Please contact Democratic Services on 01225 718024 for further information.

Item and Meeting Date	Purpose of Report	Consultation	Supporting Documents	Responsible Cabinet Member	Officer Contact	To be considered in Private (No, unless otherwise stated)
21 January 2014						
<b>21 Jan 2014</b> Local Transport Plan: Accessibility Cycling, Smarter Choices and Powered Two Wheeler Strategies	 To present results of consultation and for Cabinet to approve the finalised strategies.	Public consultation closed in May.	Accessibility Cycling, Smarter Choices and Powered Two Wheeler Strategies.	Cllr John Thomson <a href="mailto:john.thomson@wiltshire.gov.uk">john.thomson@wiltshire.gov.uk</a>	Heather Blake <a href="mailto:heather.blake@wiltshire.gov.uk">heather.blake@wiltshire.gov.uk</a>	
<b>21 Jan 2014</b> Wiltshire Council Direct Provision - CQC Registered Care Services for Adults	To brief members on the services provided in-house and advise of the achievements in terms of CQC ratings of those services as well as the management systems which are put in place to ensure that Wiltshire Council leads the way in terms of delivery of quality services.			Cllr Keith Humphries <a href="mailto:keith.humphries@wiltshire.gov.uk">keith.humphries@wiltshire.gov.uk</a>	Debbie Medlock <a href="mailto:debbie.medlock@wiltshire.gov.uk">debbie.medlock@wiltshire.gov.uk</a>	
<b>21 Jan 2014</b> Wiltshire Council Adult Social Care Winter Plan	To report to Cabinet on the development of a winter plan for adult social care	With NHS partners via the Urgent Care Board and Links to Scrutiny Task and Finish Group on Transfers of Care	Adult Social Care Winter Plan	Cllr Keith Humphries <a href="mailto:keith.humphries@wiltshire.gov.uk">keith.humphries@wiltshire.gov.uk</a>	Sue Geary <a href="mailto:sue.geary@wiltshire.gov.uk">sue.geary@wiltshire.gov.uk</a> Tel: 01225 713922	

<p><b>21 Jan 2014</b> Review of Positive Leisure-Time Activities for Young People (Part II Item)</p>	<p> Review of how the Council meets its statutory duty (507B of the Education Act 1996) to secure for young people aged 13-19 (up to 24 for young people with a learning difficulty) access to sufficient positive leisure-time activities which improve their well-being, and sufficient facilities for such activities.</p>	<p>Formal consultation with young people, affected staff and other key stakeholders to take place following Cabinet decision.</p>	<p>Notification of Private Meeting - Review of Leisure Time Activities 21 January 2014</p>	<p>Cllr Laura Mayes <a href="mailto:laura.mayes@wiltshire.gov.uk">laura.mayes@wiltshire.gov.uk</a></p>	<p>Terence Herbert <a href="mailto:terence.herbert@wiltshire.gov.uk">terence.herbert@wiltshire.gov.uk</a></p>	<p>es</p>
<p><b>21 Jan 2014</b> Corporate Peer Challenge</p>	<p>To provide Cabinet with a summary of the feedback that has been received from the Local Government Association following the Peer Challenge that took place in September 2013.</p>		<p>Corporate Peer Challenge Feedback Letter Corporate Peer Challenge Action Plan</p>	<p>Cllr Jane Scott OBE <a href="mailto:jane.scott@wiltshire.gov.uk">jane.scott@wiltshire.gov.uk</a></p>	<p>Robin Townsend <a href="mailto:robin.townsend@wiltshire.gov.uk">robin.townsend@wiltshire.gov.uk</a></p>	
<p><b>21 Jan 2014</b> Wiltshire Dementia Strategy</p>	<p>The main purpose of the report is to inform Cabinet of the strategy being taken jointly by the Council and the Clinical Commissioning Group for people with dementia.</p>	<p>Extensive consultation with people who suffer from dementia and their carers/families</p>		<p>Cllr Keith Humphries <a href="mailto:keith.humphries@wiltshire.gov.uk">keith.humphries@wiltshire.gov.uk</a></p>	<p>James Cawley <a href="mailto:james.cawley@wiltshire.gov.uk">james.cawley@wiltshire.gov.uk</a> Tel: 01225 713951</p>	


<p><b>21 Jan 2014</b> Revision to Wiltshire Council's Local Development Scheme</p>	<p> Report asking Cabinet to formally revise the Local Development Scheme in response to the Inspector's initial findings on the Wiltshire Core Strategy covering various development plan documents of the Strategy</p>			<p>Cllr Toby Sturgis <a href="mailto:toby.sturgis@wiltshire.gov.uk">toby.sturgis@wiltshire.gov.uk</a></p>	<p>Alistair Cunningham <a href="mailto:alistair.cunningham@wiltshire.gov.uk">alistair.cunningham@wiltshire.gov.uk</a> Tel: 01225 713203</p>	
<p>11 February 2014</p>						
<p><b>11 Feb 2014</b> Wiltshire Council's Financial Plan 2014/15</p>	<p> The Leader of the Council will present Wiltshire Council's Financial Plan for approval by Cabinet for onward recommendation to Council on 25 February 2014.</p>			<p>Cllr Dick Tonge <a href="mailto:richard.tonge@wiltshire.gov.uk">richard.tonge@wiltshire.gov.uk</a></p>	<p>Michael Hudson <a href="mailto:michael.hudson@wiltshire.gov.uk">michael.hudson@wiltshire.gov.uk</a></p>	

<p><b>11 Feb 2014</b> 2014/15 Budget Setting and Fees and Charges Policy</p>	<p><b>🔑</b> To recommend approval of the Council's revenue budget to Council on 25 February 2014. This will also be considered by the Joint Scrutiny Committee in February 2014. Cabinet will also be asked to agree a policy on fees and charges and to set the fees and charges for 2014/15.</p>			<p>Cllr Dick Tonge <a href="mailto:richard.tonge@wiltshire.gov.uk">richard.tonge@wiltshire.gov.uk</a></p>	<p>Michael Hudson <a href="mailto:michael.hudson@wiltshire.gov.uk">michael.hudson@wiltshire.gov.uk</a></p>	
<p><b>11 Feb 2014</b> Treasury Management Strategy 2014/15</p>	<p>To consider and recommend that Council approve the revised Prudential Indicators and a Treasury Management Strategy for 2014/15.</p>	<p>CLT</p>		<p>Cllr Dick Tonge <a href="mailto:richard.tonge@wiltshire.gov.uk">richard.tonge@wiltshire.gov.uk</a></p>	<p>Michael Hudson <a href="mailto:michael.hudson@wiltshire.gov.uk">michael.hudson@wiltshire.gov.uk</a></p>	
<p><b>11 Feb 2014</b> Business Plan Scorecard Update</p>	<p>Update on Performance</p>			<p>Cllr Dick Tonge <a href="mailto:richard.tonge@wiltshire.gov.uk">richard.tonge@wiltshire.gov.uk</a></p>	<p>Robin Townsend <a href="mailto:robin.townsend@wiltshire.gov.uk">robin.townsend@wiltshire.gov.uk</a></p>	

<p><b>11 Feb 2014</b> Arrangements to be put in place following the end of the Department for Education Trial on Permanent Exclusion and Alternative Provision</p>	<p> When YPSS was closed the money previously used for the Service was devolved to the Secondary Schools, they agreed to take legal responsibility for Permanent Exclusions as part of the DfE Trial. The Trial ends in July'14, an alternative mechanism to manage the Permanently Excluded students need to be put in place.</p>	<p>The Headteachers would like to continue to manage the Alternative Provision and Permanent exclusions themselves. A group of Headteachers have worked with LA staff from EOTAS; legal ;finance and admissions to evaluate the impact of the Trial and agree a robust Service level Agreement to carry forward the present arrangements.</p>	<p>Evaluation of the DfE Trial within Wiltshire. Report prepared for Children's Select Committee. Nfer first National Evaluation. Draft Service Level Agreement.</p>	<p>Cllr Laura Mayes <a href="mailto:laura.mayes@wiltshire.gov.uk">laura.mayes@wiltshire.gov.uk</a></p>	<p>Carolyn Godfrey <a href="mailto:carolyn.godfrey@wiltshire.gov.uk">carolyn.godfrey@wiltshire.gov.uk</a> Tel: 01225 713750</p>	
<p><b>11 Feb 2014</b> Revenue Budget Monitoring</p>	<p>To receive an update on the Council's revenue budget.</p>			<p>Cllr Dick Tonge <a href="mailto:richard.tonge@wiltshire.gov.uk">richard.tonge@wiltshire.gov.uk</a></p>	<p>Matthew Tiller <a href="mailto:matthew.tiller@wiltshire.gov.uk">matthew.tiller@wiltshire.gov.uk</a></p>	
<p>18 March 2014</p>						
<p><b>18 Mar 2014</b> Personalisation Policy</p>	<p>Agree to go out to public consultation on 3 policies (Personalisation, Charging, Eligibility) and to make Council aware of the possible financial implications and agree to start to financially assess support for Carers,</p>	<p>Consultation with key stakeholders would lead to a requirement for a key decision</p>	<p>3 draft policy documents, Financial Implications</p>	<p>Cllr Keith Humphries <a href="mailto:keith.humphries@wiltshire.gov.uk">keith.humphries@wiltshire.gov.uk</a></p>	<p>James Cawley <a href="mailto:james.cawley@wiltshire.gov.uk">james.cawley@wiltshire.gov.uk</a> Tel: 01225 713951</p>	



<b>18 Mar 2014</b> ***Integration with Health (details awaited)				James Cawley <a href="mailto:james.cawley@wiltshire.gov.uk">james.cawley@wiltshire.gov.uk</a> Tel: 01225 713951	
<b>18 Mar 2014</b> ***Care and Support Bill (details awaited)				James Cawley <a href="mailto:james.cawley@wiltshire.gov.uk">james.cawley@wiltshire.gov.uk</a> Tel: 01225 713951	
<b>18 Mar 2014</b> ***Options for Learning Disabilities Provider Services (details awaited)				James Cawley <a href="mailto:james.cawley@wiltshire.gov.uk">james.cawley@wiltshire.gov.uk</a> Tel: 01225 713951	
<b>18 Mar 2014</b> ***Mobile Home Act (details awaited)				James Cawley <a href="mailto:james.cawley@wiltshire.gov.uk">james.cawley@wiltshire.gov.uk</a> Tel: 01225 713951	
<b>18 Mar 2014</b> ***Winterbourne View - Progress Report (Details awaited)					
22 April 2014					
Future Meetings					

<p>10 Year Capital Asset Strategy</p>	<p> To update the Council's Capital Asset Strategy to cover the next 10 years and drive the Capital Programme.</p>	<p>Area Boards</p>	<p>Cllr Dick Tonge <a href="mailto:richard.tonge@wiltshire.gov.uk">richard.tonge@wiltshire.gov.uk</a></p>	<p>Mark Stone, Michael Hudson <a href="mailto:mark.stone@wiltshire.gov.uk">mark.stone@wiltshire.gov.uk</a>, <a href="mailto:michael.hudson@wiltshire.gov.uk">michael.hudson@wiltshire.gov.uk</a></p>
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